

**Hansen School District No. 415**

**FINANCIAL MANAGEMENT**

**7500**

New Fees or Increase of Fees

The Superintendent or designee shall review annually fees assessed to determine if an increase, decrease, new fee or other change is necessary. The Superintendent or designee shall report the fee findings to the Board at least annually.

In the event a fee increase of four-percent (4%) or less from the prior fee amount is necessary, the Board can review and vote on such a fee increase. However, in the event a fee increase of five-percent (5%) or more from the prior fee amount is necessary, the Board shall hold a hearing upon such proposed fee increase at a regular or special meeting of the Board.

The Board shall provide notice of the meeting according to Idaho Code § 63-1311A. Meeting notice shall include the reason for the meeting, i.e. the Board is considering a fee increase that is in excess of five percent (5%) of the amount of fees last collected prior to such decision. If the Board is assessing a new fee, the meeting notice shall indicate such.

Legal reference: I.C. § 63-1311A Advertisement of and Hearing on Fee Increases  
I.C. § 33-603 Payment of Fees or Returning of Property  
I.C. § 60-106 Qualifications of Newspapers Printing Legal Notices

Cross Reference: 3440 Student Fees, Fines & Charges  
7300 Revenues

Policy History:

Adopted on: 3-14-16

Revised on: